

Flier Template

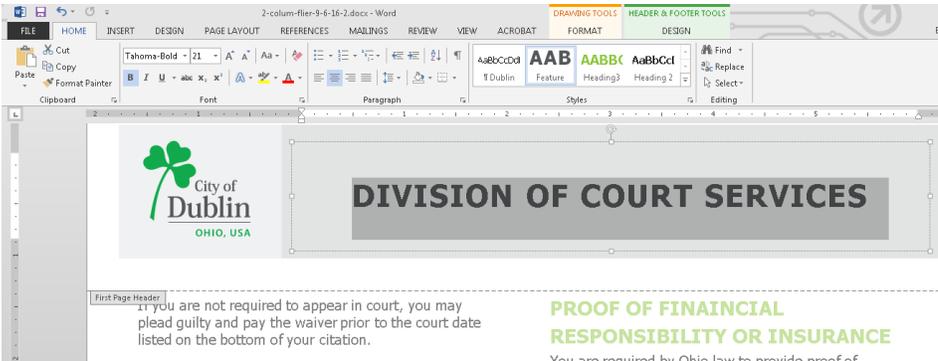
Download one of the new templates: one or two column format.



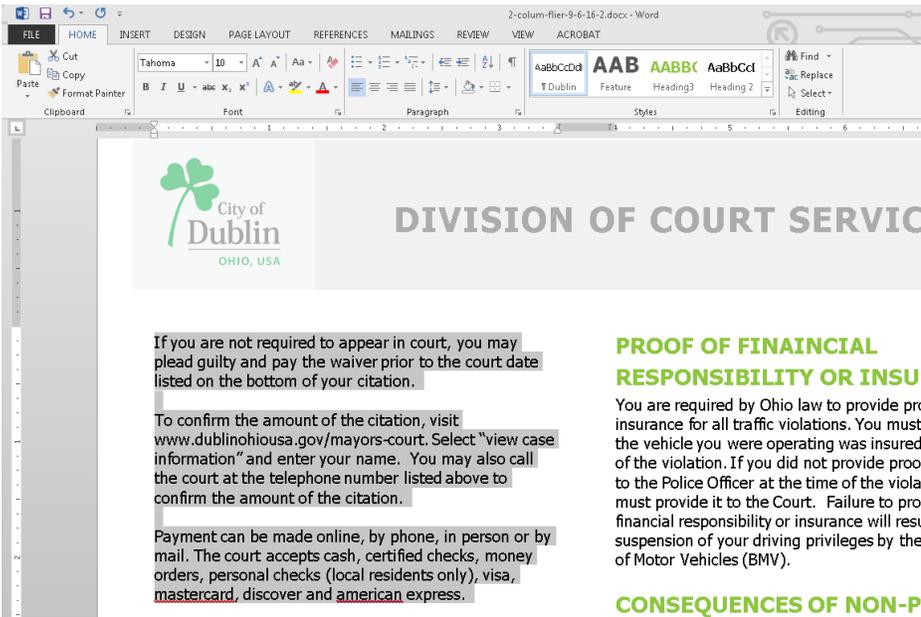
Add text

Highlight text and select one of the four styles

1. Feature – Title of your flier



2. Paragraph – Body copy of your flier



3. Heading 3 – Highlight the start of a paragraph

The screenshot shows a Microsoft Word document titled "2-column-flier-9-6-16-2.docx". The ribbon is set to "HOME" with the "Paragraph" group selected. The document content includes the City of Dublin logo and the title "DIVISION OF COURT SERVICES". The text on the left side of the page is as follows:

If you are not required to appear in court, you may plead guilty and pay the waiver prior to the court date listed on the bottom of your citation.

To confirm the amount of the citation, visit www.dublinohiousa.gov/mayors-court. Select "view case information" and enter your name. You may also call the court at the telephone number listed above to confirm the amount of the citation.

Payment can be made online, by phone, in person or by mail. The court accepts cash, certified checks, money orders, personal checks (local residents only), visa,

The text on the right side of the page is as follows:

PROOF OF FINAINCIAL RESPONSIBILITY OR INSURANCE

You are required by Ohio law to provide proof of insurance for all traffic violations. You must show that the vehicle you were operating was insured at the time of the violation. If you did not provide proof of insurance to the Police Officer at the time of the violation, you must provide it to the Court. Failure to provide proof of financial responsibility or insurance will result in a suspension of your driving privileges by the Ohio Bureau of Motor Vehicles (BMV).

In this screenshot, the first sentence of the right-hand text is highlighted in green, and the "Heading 3" style is applied to the start of this paragraph.

4. Heading 2 – Subhead for a paragraph

The screenshot shows the same Microsoft Word document as above. The text on the left side is identical. The text on the right side is as follows:

PROOF OF FINAINCIAL RESPONSIBILITY OR INSURANCE

You are required by Ohio law to provide proof of insurance for all traffic violations.

You must show that the vehicle you were operating was insured at the time of the violation. If you did not provide proof of insurance to the Police Officer at the time of the violation, you must provide it to the Court. Failure to provide proof of financial responsibility or insurance will result in a suspension of your driving privileges by the Ohio Bureau of Motor Vehicles (BMV).

In this screenshot, the subhead "You are required by Ohio law to provide proof of insurance for all traffic violations." is highlighted in green, and the "Heading 2" style is applied to this subhead.