



CITY OF DUBLIN

**CITY OF DUBLIN
ADMINISTRATIVE ORDERS
OF THE CITY MANAGER**

ADMINISTRATIVE ORDER 6.2
TO: All Employees Within The Division of Police
FROM: Timothy C. Hansley, City Manager
SUBJECT: Designation of Acting Chief of Police in the Absence or Disability of the Chief of Police
DATE: April 14, 1997
Supersedes and Replaces Administrative Order 6.2 dated 11/01/93 Regarding Same Subject.

I. PURPOSE

The purpose of this Administrative Order is to establish a formal written policy regarding the designation of an Acting Chief of Police in the absence or disability of the Chief of Police. Questions regarding this Administrative Order should be directed to the Chief of Police or City Manager.

II. POLICY

Effective immediately, it is the policy of the City Manager that in the absence or disability of the Chief of Police, either the Operations Bureau Commander (Lieutenant) or the Support Services Bureau Commander (Lieutenant) shall be designated as Acting Chief of Police.

Prior to each absence or period of disability (if possible) the Chief of Police shall designate, in writing, either the Operations Bureau Commander or the Support Services Bureau Commander as Acting Chief and shall file such written designation with the Office of the City Manager. In the event the Chief of Police is unable to make such designation prior to his absence or disability, the City Manager shall make such designation.