



**CITY OF DUBLIN
ADMINISTRATIVE ORDERS
OF THE CITY MANAGER**

ADMINISTRATIVE ORDER 2.19
TO: Director of Human Resources/Procurement and Chief of Police
FROM: Marsha I. Grigsby, Interim City Manager
SUBJECT: Structured Panel Interviews Used in the Selection of Entry-Level Sworn Law Enforcement Personnel
DATE: May 15, 2002
Supersedes and Replaces Administrative Order 2.19 dated 11-1-93 Regarding Same Subject.

I. PURPOSE

The purpose of this Administrative Order is to establish the requirement for a structured panel interview.

II. STRUCTURED PANEL INTERVIEWS

A structured interview shall be conducted by a panel consisting of sworn officers of the Dublin Division of Police, representative(s) of the Division of Human Resources/Procurement, and/or other selection professionals. All of these interviewers shall utilize valid, useful and non-discriminatory procedures.